



Payne-Phalen

COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

Minutes from the Community Meeting

Tuesday, January 24, 2022, 6:30 – 8:00 p.m.

In Attendance

Board Members: Janey Atchison, Marci Exsted, Sydney Stuart, Carolyn Keeton, May yer Thao, Damian Schaab, Anna-Marie Foster, Rebecca Nelson, Emma De Vera

PPCC Staff: Margi Kastle and Jack Byers

Wonderlust Productions Staff: Becky Dale and Lea

Community Members: Robin

Welcome: Introductions and Review of the Agenda

6:30 pm

Developing the Payne-Phalen District Plan:

1. Update and Progress Report: Community Data Party
 - a. Wonderlust: heard from some folks, conducted 11-12 story circles and are still listening to the community for input. Looking forward to the Data Party event on 2/4/23 and want community members to participate, even ones that haven't been to the story circles.
 - b. Each board member shared who they will be inviting to the 2/4 event.

Board Orientation:

6:45 pm

2. PPCC By-Laws: Roles, responsibilities, etc.
 - a. Jack: detailed the responsibilities of the officers and explained the board as an extension of the city.
3. Conflict of Interest
 - a. Jack: This was last updated in 2017 and is a bit strict. This could be reworked. Explained the purpose of the conflict of interest and reminded new board members to complete this if they have not already. Board members are supposed to represent the neighborhood community members, not themselves.
4. PPCC Equity Investment Rationale
 - a. Jack: this was adopted in 2017 to ensure that the board is representative of the community. The board used to be majority White folks and now has much more racial diversity and is majority-lead by women.
 - b. May yer: asked whether there are plans to update this
 - c. Jack: with completion of the district plan we can update as necessary – figure it can inform the equity investment strategic plan.
5. Community Partner Organizations

- a. Jack: the board decided partnership focus & the pledge is for each board member to be a liaison with community organizations.
- b. Robin: asked whether we've invited community partners to our meetings and have attended meetings at the partner organizations as well.
- c. Rebecca: we did this previously (before COVID) and we could revisit doing this again, it's a good idea
- d. May yer: wondered if there's opportunity to have a goal for nonprofit agencies at the table
- e. Janey: mentioned that this might be easier said than done due to the busyness and also we don't want to seem transactional in our relationship
- f. Robin: expressed that she feels there's a common goal that exists for the betterment of the Eastside that everyone could get behind
- g. Rebecca: affirmed that the PPCC members also can go to the nonprofits as well
- h. Janey: mentioned that the community partners list is a living document that we can add to and edit as well

~~Election of Officers (See By-Laws, Articles V and VI)~~

Moved to next month's meeting.

6. Committee Formation and Assignments (See By-Laws, Articles VIII)

- a. Jack: organization previously had subcommittees but these took up a lot of time and were suspended in favor of the monthly meetings with the full board. However, we can revisit committee development as needed.
- b. Board members went around and shared what they want to learn and what they could teach one another.
- c. Damian: maybe the board can identify 3-4 key areas to focus on for the subcommittee work
- d. Carolyn: agreed, mentioned a "SWOT" style analysis (strengths, weaknesses, opportunities, threats) to determine what we could use. Talked about wanting to set guidelines and expectations for the subcommittees.
- e. Damian: maybe using the board meeting space for ~5-10 minutes for those 3-4 priorities would be a good idea
- f. Syd: agreed, likes the idea of using the data party to also determine these priorities – drawing from the community.
- g. Jack: mentioned that the bylaws specify the times the board meets but that these can be altered by the board
- h. Janey: suggested we meet from 6-8 pm, especially since we often go over time
- i. May yer: maybe if we could structure down to 1 hour for the organization and then 30 minutes for committees? 2 hours is a lot of time.
- j. Jack: if you have an idea, you can make a motion [anyone on the board]
- k. Patricia: maybe set the time for 6 as a start and then aim for an hour and use the last half hour for committees (7-7:30 pm)
- l. May yer motioned for altering the start time to 6 pm, Carolyn seconded. Passed unanimously.**

Mentors and Mentees

Business items:

7:30 pm

7. PPCC Workplan for 2023: Reviewed and recommended for approval by the Executive Committee
 - a. Janey motioned to approve. May yer seconded. Passed unanimously.
 - b. Jack: mentioned that with the upcoming events that the board is having on different Saturdays during the year, the board can also elect to not meet on a Tuesday during those months (just an fyi).

8. PPCC Budget for 2023: Reviewed and recommended for approval by the Executive Committee
 - a. Damian: discussed volunteering 2-4 hours every few weeks to help with staffing at the PPCC office due to a staff person's illness.
 - b. Anna-Marie motioned to approve the budget, Emma seconded, passed unanimously.

- ~~9. PPCC Monthly Financial Report and Status (Janey Atchison, Treasurer)~~
Moved to next month's meeting.
- ~~10. Approval of minutes: (Marci Exsted, Secretary)~~
Moved to next month's meeting.

ADJOURN

8:00 pm

- Marci motioned to adjourn, Damian seconded, passed unanimously.

- **Next PPCC Community Meeting:** Saturday, February 4, 2023, 11 am – 2 pm, Arlington Hills Recreation Center