



Payne-Phalen

COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

Agenda for the Community Meeting

Tuesday, January 28, 2020 6:30 - 8:00 p.m.

Arlington Hills Community Center, 1200 Payne Avenue, St. Paul (Payne and Maryland Avenues)

Welcome: Introductions and Review of the Agenda 6:30 pm

Updates: 6:40 pm

1. Board Retreat set for Saturday, March 7th from 9-2 pm
(Save the date: Additional information next month)
2. East Side Housing Summit/East Side Housing Justice (Seanne)
3. Arcade Street Working Group (Eric Saathoff)
4. Update to the District Plan: Transition from Phase 1 to Phase 2 (Jack Byers)

Decisions needed by the Board of Directors: 7:00 pm

5. Scope document for the Update to District Plan
6. Community Partners for the Update to District Plan
7. Acceptance of grant from the Bigelow Foundation for the Update to District Plan
8. Acceptance of grant from the Saint Paul Foundation for the Update to District Plan
9. 2020 Budget
10. Convening of Recruitment Committee for Annual Mtg./Elections on April 28th

Other Business: 7:50 pm

11. Financial Report: Janey Atchison, Treasurer
12. Approval of Minutes from recent meeting(s): Rebecca Nelson, Secretary

Adjournment 8:00 pm

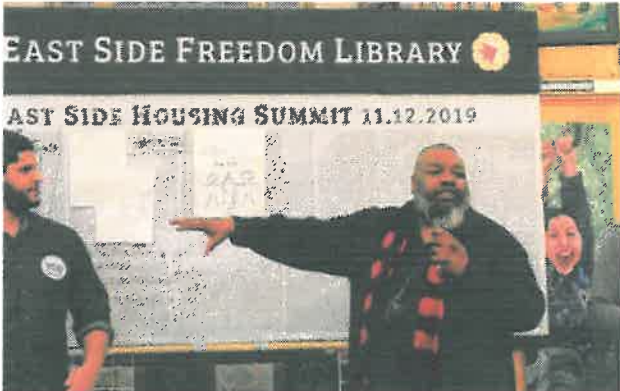


REPORT- JANUARY 2020

THE BACKSTORY | In 2019 ABC Realty decided to focus on closing the racial housing gap between white Minnesotans and Minnesotans of Color. The intention was to build awareness around the issue and identify people and institutions working in this space.

In April, a community conversation was held on closing the home ownership gap. The event sparked a summer series of documentary screenings and conversations as well as a panel discussion with labor unions. All of this work culminated in the **first East Side Housing Summit** in November. Nearly 600 people attended the event series and Summit and shared their *own* stories, aspirations, concerns and hopes around housing issues. **Several key themes emerged.**

A COLLABORATION OF
 ABC Realty,
 East Side Freedom Library,
 Twin Cities Public
 Television, Dayton's Bluff
 Neighborhood Housing
 Services, the Metropolitan
 Interfaith Council on
 Affordable Housing, Cookie
 Cart, the Homeownership
 Center, and the Payne
 Phalen Community Council
 among others.



TENANT ISSUES

Rising rents across the metro area have left many East Siders in substandard housing or homeless.

For many of the lower wage union workers, they are not earning enough to keep up with the cost of living for the Twin Cities metro area. Even young people who manage to get to college leave with significant debt. **Massive school loan debt and low wages prevent young people from participating in home ownership**, and leave them renting rooms instead of apartments because they cannot afford market rate rents.

“With the rising cost of rent and home prices, if nothing changes, we’re on a trajectory that only people with means will have access to quality housing” -Seanne Thomas, ABC Realty

THE PROBLEMS
Community members have spoken out at our events about:

- Housing discrimination
- Low wages
- Homelessness
- Underfunded public schools
- The rising cost of rent
- The rising cost of senior housing

The Minnesota Housing partnership identifies four trends resulting from the “massive growth in Minnesota’s senior population...Minnesota will experience a dramatic increase in senior headed households; the demand for affordable housing for older adults will not be met given current production; seniors are the fastest growing segment of the state’s homeless population; and seniors will contribute to overall higher rental rates.”

These numbers suggest that a significant portion of our **aging population may not be able to afford to sell their home**. The homes that should come to market for the first-time home buyer will not become available as seniors remain in place due to affordability.



RACISM IN HOUSING

Throughout our work, we heard about historic and systemic ongoing racial housing discrimination. Redlining, or racially motivated home financing that took place throughout much of the 20th century has created long lasting effects that are very much alive today on the East Side. **The effects of racial housing discrimination are preventing the community from achieving stability and growing the tax base.**

“The housing disparities are the worst in the nation here in the Twin Cities. This narrative of how we got to now is something we explore in

***Jim Crow of the North*, and it’s a tough history. What you’re doing with this kind of work and engagement... armed with that knowledge, *How can we find some equity going forward?*”**
-Dan Bergin, Producer of *Jim Crow of the North*

Young people of color that have entered the housing market shared stories of being received with hostility and a general sense of not being welcomed by their new neighbors. Fewer educational opportunities and racial discrimination tie to lower wages on the East Side. A lack of affordable housing amplifies this issue.

MOVEMENT FORWARD

We are taking the following next steps moving forward:

- In early January 2020, we are meeting with organizations working in housing across the metro area to determine **best practices** for our group.
- We are putting together a **working group** of East Siders to lead the way going forward.
- We are going to continue searching for **development funding** for the East Side.

How can you get involved? Join the working group of East Siders. More info will be sent out as we determine next steps.

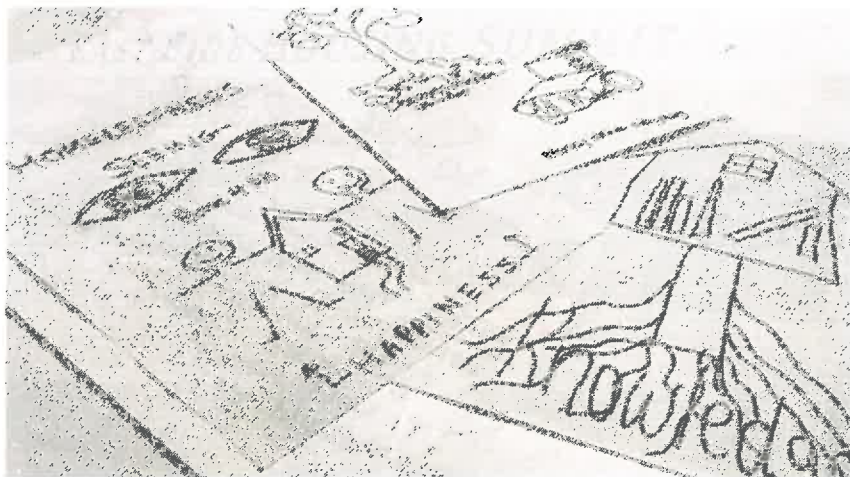
THE SOLUTIONS

As we discussed steps moving forward, community members identified a number of possible solutions:

- Rent control
- Higher wages
- Emergency transitional housing
- Housing education
- Increased accountability from public officials
- More funding for housing development on the East Side



Follow the Facebook page **East Side Housing Justice (@ESHJSTP)**



“The community has the answers to their housing needs and just requires the resources and creativity to execute. All too often the development of housing happens to communities rather than by communities which results in market driven solutions rather than community-based solutions.”

-Seanne Thomas, ABC Realty

PHASING STRATEGY

PROCESS

PUBLIC ENGAGEMENT

SUBSTANCE

QUAL. - BRIDGE - QUANT.

PROCESS

BOARD STRATEGIC

PHASE 1:



GATHERING INPUT
(DATA COLLECTION)



3 MONTHS

PHASE 2:



TAKING STOCK
(DATA ASSESSMENT)



3 MONTHS

PHASE 3:



EMBRACING COMPLEXITY
(ANALYSIS)



3 MONTHS

PHASE 4:



CREATING A SHARED VISION
(POLICY FORMATION)



3 MONTHS

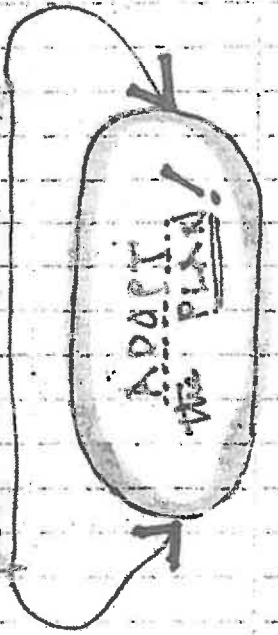
PHASE 5:



ARTICULATION
(ESTAB. GOALS & PRIORITIES)



3 MONTHS



PAYNE SHAWEN COMM. COUNCIL
DISTRICT PLAN UPDATE
APRIL 2019



Project scope, context, and background

Jack Byers, Executive Director
January 2020

The Project:

- ***Working Title: The Payne-Phalen Community Plan: Collaboratively Creating a Shared Vision for a Bright and Equitable Future***

PPCC Mission and purpose:

The Payne-Phalen Community Council exists “To improve our Payne-Phalen neighborhoods by engaging, educating and empowering all residents in our diverse community.” As one of 17 district councils in St.Paul, PPCC exists to engage the community in advancing physical, social and economic development within our neighborhoods and commercial areas. Our organization is committed to advancing equity, reducing disparities, and improving access to district, citywide, and regional planning activities. We’re a MN 501(C)3 non-profit, charitable organization with a voluntary, unpaid board of directors composed of 17 community members elected by neighborhood residents.

The work of the organization has recently been reorganized around four key themes:

- (a) Building relationships through active and continuous outreach;
- (b) Nurturing ideas and developing resources;
- (c) Running effective projects and programs; and
- (d) Operating the organization in a systematic, efficient, and effective manner.

About the district:

Amongst St. Paul’s 17 districts, Payne-Phalen has the largest population (31,000) and the most racial diversity (70% people of color). That diversity and cultural vibrancy is ever-present in the ethnic groceries, restaurants and specialty retail/services along our streets. It’s found in the variety of education/training institutions/programs in our schools and parks, and in the variety of community non-profits and faith-based organizations. It’s a testament to the strength and resilience of our population despite some very serious realities: Payne-Phalen has the highest level of concentrated poverty in St. Paul with longstanding and present-day disparities in health, wealth, housing, education, and economic investment. Median household income is \$43K, 43% of

our households live below the federal poverty guideline, and many households in our district struggle with low levels of educational attainment and homeownership coupled with high levels of unemployment and transit dependency

Background to the work:

The issue: Payne-Phalen is in a liminal “moment.” Recent investments point toward a brighter future. The City/Port Authority has built-out the Phalen Corridor. The County is planning the Rush Line BRT. New restaurants, art and music venues are opening along Payne. This year, a for-profit developer is breaking ground on the district’s first mixed-use, transit-oriented development. On the other hand, many small businesses – particularly those owned/operated by people of color - struggle to stay open. Despite the many positive characteristics of a culturally rich, racially diverse district, the hard reality is that Payne-Phalen has many of the most economically challenged households in St. Paul. So, while change is generally welcome, fears of gentrification run high, especially in communities of color. The nascent urban renaissance hailed by some is considered a harbinger of displacement by many more.

The challenge: Unlike the 1970’s when Payne-Phalen was 70% white working-class, the district is now a majority-minority community with almost 70% people of color from many different backgrounds and cultures. While there’s an overall sense that cultural diversity is an asset – by both whites and people of color – many in the current white population have a longstanding sense of ‘ownership’ in neighborhood proceedings. Newer, more recent members of the community have not necessarily had the same access or utilized the same venues to share their voice and ideas. Community decision-making practice hasn’t been stretched to recognize or accommodate important cultural variations in civic participation and communal decision-making. In many cases, and for many reasons, many community members are either unfamiliar with, mistrustful of, or feel excluded by what may seem to be a subtly coded bureaucratic process.

The need: The need within the community is to begin to grapple with and address such challenges. Who reaps the benefits of growth and how can they be shared? Who bears the burden, and can that be mitigated? There is a strong need to develop a communal understanding and sensibility - within and across the diversity of our many racial, cultural, and income groups - to take stock of the possibilities and consequences of this “moment” and, more explicitly, to work together through a common project to address the inherent complexity.

The opportunity: District Councils are required by the City to update their plans once a decade. Once adopted, each plan is incorporated into the City’s Comprehensive Plan. As such, the policies and objectives within each plan becomes embedded in decision-making about local and regional planning, development, and infrastructure investments.

Topics to be addressed:

The district planning process will need to address a series of topics:

8 topics required by the City of St. Paul:

- Land use

- Transportation
- Housing
- Economic Development
- Parks and Recreation
- Historic Preservation
- Water Resources
- Implementation

PPCC intends to improve the holism of our engagement and planning efforts by addressing 5 additional topics:

- Environment
- Human Capital and Community Well-Being
- Art and Culture
- Urban Design
- Public Services/Facilities

Focus Areas:

As a means to help individual participants think through (a) their own needs, ideas, and vision – and to enlarge that to consider, include, and encompass (b) how that connects with other members of their community, and c) how all of that plays out in a real world place (District 5), we are considering the possibility that the topic areas above might be more simply addressed by focusing conversation into three so-called” Focus Areas:

- People
- Places, and
- Systems

The Process:

Artist-led engagement: The intended process will be to update/re-create the Payne-Phalen District Plan through a robust, interactive community engagement process. PPCC intends to partner with a local community arts organization to hire 2-3 Public-Practice Artists with demonstrated experience/capacity for working with diverse communities in a culturally sensitive environment. Artists will work collaboratively with PPCC to design, produce and facilitate project activities through a series of “venues” meant to draw out/build upon community knowledge and experience. A definitive *hallmark* of this project will be the opportunity for the public to take an active role in any or all 5 phases of the actual planning work. We want to create a space to develop understanding and working relationships between cultural communities and to avoid any perception that the public is expected to share their information so that it can be processed by “others” outside the public eye.

The Zipper: This 5-phase project will be constructed and carried out through a process designed to function like a zipper, where 2 sides of 1 whole must be pulled together and attached to function with maximum integrity. Specifically, as the community’s work in each phase is collected up, our Board will take a decision to memorialize outcomes and provide advice offered as a point of information as each next phase starts. This iterative approach is intended to help the project gather steam, consolidate learning, and move forward in a

transparent, timely and productive manner (For example, see Growth.Minneapolis2040.com). Also, it will help strengthen the relationship between our Board and the public who elect them as their representatives.

Project Activities:

Activity Group 1: Finalize pre-planning work:

- Formalizing partnership agreements with partners; Formalize agreement with local Community Arts Organization, conduct call for artists, hire accordingly; Contract with the additional consulting services needed.

Activity Group 2: Conduct the formal district planning process:

All planning activities take place in 5 sequential phases and includes full public participation led by PPCC and Public-Practice Artists:

- Phase 1: **Data Collection:** Gather input for all plan topics/chapters from quantitative and qualitative sources.
- Phase 2: **Data Assessment:** Take stock of what's collected, consider through multiple cultural perspectives, and develop shared lenses for proceeding.
- Phase 3: **Data Analysis:** Embrace and navigate complexity by considering how each topic in the plan is intertwined with each of the other topics. Undertake methodical data analysis with the public through a collaborative approach, illuminate various cultural values/perspectives, forge deeper understanding, and call forth areas of shared purpose.
- Phase 4: **Policy Creation:** Based on the analysis phase, establish a collective, shared vision for the future and craft policies necessary to bring forth that vision.
- Phase 5: **Articulation:** Based on collected policies, establish shared priorities, implementation steps, and develop methods for measuring success through regular evaluation after completion.

Activity Group 3: Transition Workshops:

- At the end of each phase and prior to the next, the Community Arts Organization will facilitate a half-day workshop with the Public-Practice Artists, staff, and the PPCC Board to de-brief, consolidate learning, and fine tune as needed for the next phase. The intention is to help the Board take a series of incremental actions throughout the project that consolidate gains, set direction, and keep the project moving forward (instead of backloading all decisions until the end of the 5-phase planning process).

Associated Activities:

- Solicitation and facilitation of widespread public participation in Round 3 of the East Metro Pulse survey and subsequent review and analysis of the resulting Community Data Book created specifically for the Payne-Phalen community.

Data sources:

Three kinds of data will be used in conjunction with one another to illuminate meanings and consider various 'ways of knowing.'

- Qualitative data drawn out through interactive public engagement will help explore the diversity of narratives about our present and concepts for a shared future.
- Quantitative data will be drawn from MNCompass, the US Census and the City's 2040 Comprehensive Plan as a foundation for working through each topic, confronting the statistical realities of inequity/disparity and establishing relevant benchmarks for future progress.
- As a bridge between the qual./quant. data, we'll participate in the East Metro Pulse, Round 3 and subsequently receive a Custom Data Book containing perception data gathered specifically from and about those living in our district.

Venues:

Rather than asking the public to come to us, we will go out to the public through a varied assortment of venues designed to offer options for involvement through in-person events or through alternative venues for communicating input, ideas and feedback. The alternatives will allow opportunities to participate while being respectful of various constraints such as time (second jobs, family obligations), language barriers, and an individual's facility with technology

Venues for active, in-person community engagement:

- High-profile presence at local festivals
- Community-wide convenings held at partner organizations facilitated in the language of that culture
- Hosting PPCC-sponsored events, planning parties, and drop-in work sessions
- PPCC Board Meetings

Alternative venues for input and feedback:

- Phone number set up for texting input or to leave voice mail input
- Web portal specifically designed for each phase
- Mailers for those not comfortable with technology
- Instagram page to offer visual (instead of written) input

Intended Documents:

Public Planning Document:

Creation, completion, and adoption of a community-centered public planning document (a book and .pdf) for the Payne-Phalen Community that lays out and articulates the policies, proposals, and implementation strategies for 8 topics required by the City (Land use, Transportation, Housing, Economic Development, Parks and Recreation, Historic Preservation, Water Resources, and Implementation) and 5 supplemental topics added by PPCC to improve holism (Environment, Human Capital and Community Well-Being, Art and Culture, Urban Design, and Public Services/Facilities). As a result of this process and document, PPCC will have satisfied its obligation to the City and the community for creating and updating a district

plan every 10 years for the first time since 1979).

Record of community-centered planning and engagement process:

Compilation of a second document (a book and .pdf) that records and illuminates our community-centered planning and engagement process to recount how we went about this work, what data was collected, assessed, and analyzed, and how the policies, priorities and implementation strategies were devised. This compendium is intended to serve as a model for community planning endeavors in the future. As a result of the grant, Payne-Phalen, and for that matter, any other district council or community planning organizations might benefit from seeing the details in the design, trajectory, and intricacies of our project. As a set, we will have demonstrated through both documents how this grant was transformative by simultaneously (a) bringing together our communities to plan for the future by working together in the here and now, and (b) to create a record for future generations about how we went about that work - way back in 2020 – so that they too can help keep positive, equitable transformation in motion.

Sustaining the work:

There are at least five ways in which this project intends to sustain the community and the organization when the specific work of the plan update ends:

1. **Implementation chapter:** St. Paul requires all District Plans to have a chapter that details when, where, and how the Community Council will follow-through on realizing the policies and objectives set out in their plan.
2. **Ongoing assessment and evaluation:** Though it's not required by the City, PPCC sees great value in creating a list of priorities to discipline future endeavors so that things don't get lost in a sea of relativity. Our project will establish a process of regular evaluation through a defined set of measurable outcomes, both quantitative and qualitative. PPCC's adopted by-laws already include a provision for such evaluation on an annual basis.
3. **Updates every 10 years:** The City requires District Councils to update their plans every 10 years. The ED has already sketched out a method for how our PPCC can be more deliberate/synchronized with City processes going forward.
4. **By documenting our process so that it is replicable and adaptable for future use.**
5. **Activating a platform for community action across the next generation:** The product of the project will be a document with policies, proposals, priorities, graphics and drawings; but the real legacy of a robust, inclusive process will be the collective, communal learning derived from community members working in conjunction with one another to confront, grapple with, and resolve the issues that come up in each phase of this project. Presently, and for very good reasons, many who live in Payne-Phalen are unfamiliar with or mistrustful of what seems like a governmental process. We seek to demystify the planning process so that over time we might change the paradigm, build additional capacity, and help more people connect and work with one another so that they can be impactful beyond their own voice and circumstance.

Additional Background:

Fall 2017: PPCC Board adopted *The PPCC Equity Investment Rationale/Strategic Action Plan* to ensure focus on “advancing equity, reducing disparities, and improving access to district, citywide, and regional planning for communities experiencing inequities.”

Summer 2018: PPCC Board made the specific decision to hire a new Executive Director with professional experience in city planning; articulating their express interest in creating a robust public engagement process that brings together the district’s various cultural communities. In that process, the new ED brought forward the idea of collaborating with Public-Practice Artists based on his first-hand experience with (a) the NEA-funded Creative CityMaking pilot in Minneapolis and (b) his leadership in artist-led community engagement for Minneapolis2040.

Fall 2018: Our Board adopted a preliminary project scope including 8 topics/chapters required by the City and 5 additional topics that aim to fill-out a durable, holistic plan. At that time, the full Board unanimously established the re-creation/update of our District Plan as the organization’s highest priority work for 2019 and 2020. They adopted an initial scope/timetable divided into three component parts:

1. 2019: Pre-planning activities related to gathering the resources and talent necessary to conduct the plan;
2. 2020: Conduct a robust public engagement program to work collaboratively with partner organizations and the general public in working through a five-phase community planning process
3. 2021-2029: Carry out implementation of the plan over the coming decade.

Payne-Phalen Community Council

COMMUNITY PARTNER ORGANIZATIONS for the District Plan

January 15, 2020

>> *Recommendation of the PPCC Executive Committee*

Name	Address	D5?
Resident Community		
Railroad Island Neighborhood Group		Yes
Business Community		
East Side Area Business Association (ESABA)	804 Margaret St.	No
East Side Neighborhood Development Co. (ESNDC)	965 Payne Ave. Suite 200	Yes
Payne-Arcade Business Association (PABA)		Yes
Cultural Organizations		
African-American Cultural Wellness/Economic Development Center	663 University Ave W #200	No
American Indian Family Center	579 Wells St.	Yes
Hmong American Partnership (HAP)	1075 Arcade St.	Yes
Karen Organization-Minnesota	2353 Rice St #240	No
Pebmoob Senior Center	899 Payne Ave	Yes
Service Organizations		
Arlington Hills Community Center	1200 Payne Ave	Yes
Boys and Girls Club Eastside	1620 Ames Ave E.	No
Catalyst Music, The Garage	Payne Avenue	Yes
CLUES St Paul- Chicanos Latinos Unidos En Servicio	797 7th St E.	Yes
Cookie Cart	946 Payne Ave	Yes
East Side Elders	463 Maria Ave #201	No
East Side Freedom Library	1105 Greenbrier St.	Yes
Pebmoob Senior Center	899 Payne Ave	Yes
Volunteer Lawyers Network (in conjunction with HAP)	Admin office: 600 Nicollet M	No
YMCA East	875 Arcade St.	Yes

F. R. BIGELOW FOUNDATION

December 4, 2019

Jack Byers
Executive Director
Payne-Phalen Community Council
567 Payne Avenue
Saint Paul, MN 55130-4538

RE: The Payne-Phalen Community Plan: Collaboratively Creating a Shared Vision for a Bright and Equitable Future

Tracking #:

Please reference this tracking number in all future correspondence.

Dear Jack Byers:

I am pleased to inform you that the Board of the F. R. Bigelow Foundation met on 11/19/2019.

The board approved a grant of \$45,000 to Payne-Phalen Community Council for The Payne-Phalen Community Plan: Collaboratively Creating a Shared Vision for a Bright and Equitable Future.

The Terms of Grant agreement related to this grant follows this letter. Please read the agreement in its entirety and make special note of all the provisions and procedures indicated. **Acceptance of the funds serves as your acceptance of the grant and your acknowledgement of the Terms of Grant agreement.**

This grant is awarded with the understanding that reports will be submitted to the Foundation as stipulated in the Terms of Grant agreement. The dates on which the interim reports, if any, and the final report are due will be found in the agreement. When preparing your report(s), you will need to download the appropriate report forms available on the Foundation's website. The report forms are intended to help you report on the outcome(s) of your grant. The Foundation is unable to consider additional funding requests from organizations with past due final reports. The grant payment is scheduled as follows:

11/30/2019 \$45,000.00

A check is enclosed in the amount of \$45,000.00 from the F. R. Bigelow Foundation which represents the first scheduled grant payment.

Grant funds can only be expended for the purposes and within the time period stated in the Terms of Grant agreement. Under certain circumstances the Foundation will extend the grant period. Otherwise, unexpected funds must be returned to the Foundation.

I wish you every success and look forward to receiving reports as required by the Terms of Grant agreement.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann L. Mulholland". The signature is fluid and cursive, with a large initial "A" and "M".

Ann L. Mulholland
Executive Vice President
Saint Paul & Minnesota Foundation

ALM:sju
Enclosure

**SAINT PAUL
& MINNESOTA
FOUNDATION**

101 Fifth Street East, Suite 2400
Saint Paul, MN 55101-1800
651.224.5463 ☎ 800.875.6167

December 13, 2019

Jack Byers
Executive Director
Payne-Phalen Community Council
567 Payne Avenue
Saint Paul, MN 55130-4538

RE: The Payne-Phalen Community Plan: Collaboratively Creating a Shared Vision for a Bright and Equitable Future

Tracking #: .
Please reference this tracking number in all future correspondence.

Dear Jack Byers:

I am pleased to inform you that the Board of the Saint Paul & Minnesota Foundation met on 11/20/2019.

The board approved a grant of \$30,000 to Payne-Phalen Community Council for The Payne-Phalen Community Plan: Collaboratively Creating a Shared Vision for a Bright and Equitable Future.

The Terms of Grant agreement related to this grant follows this letter. Please read the agreement in its entirety and make special note of all the provisions and procedures indicated. **Acceptance of the funds serves as your acceptance of the grant and your acknowledgement of the Terms of Grant agreement.**

This grant is awarded with the understanding that reports will be submitted to the Foundation as stipulated in the Terms of Grant agreement. The dates on which the interim reports, if any, and the final report are due will be found in the agreement. When preparing your report(s), you will need to download the appropriate report forms available on the Foundation's website. The report forms are intended to help you report on the outcome(s) of your grant. The Foundation is unable to consider additional funding requests from organizations with past due final reports.

The grant payment is scheduled as follows:

11/30/2019 \$30,000.00

Before payment(s) can be made, however, the conditions stated in the above resolution must be met.

Grant funds can only be expended for the purposes and within the time period stated in the Terms of Grant agreement. Under certain circumstances the Foundation will extend the grant period. Otherwise, unexpected funds must be returned to the Foundation.

I wish you every success and look forward to receiving reports as required by the Terms of Grant agreement.

Sincerely,



Ann L. Mulholland
Executive Vice President
Saint Paul & Minnesota Foundation

ALM:mkm
Enclosure

2020 BUDGET

Payne Phalen Community Council
January 28, 2020

KNOWN SOURCES: Programming/operations

City of St. Paul: Grant Funds			
City of St. Paul Civic Engagement Grant (CE)		136,334	
Innovation Equity Funds (Year 2): 2019		2,500	
Innovation Equity Funds (Year 3): 2020		6,049	
	<i>Subtotal</i>	144,883	
Other Grant Funds			
Bigelow Foundation Grant*		45,000	
Saint Paul Foundation Grant*		30,000	
Ramsey County Recycling Program Grant		1,000	
	<i>Subtotal</i>	76,000	
Potential Sources			
	Donations	2,500	
	<i>Subtotal</i>	2,500	
		SUBTOTAL	223,383
TOTAL INCOME			223,383

* **Note:**
Sources marked with an asterisk are specifically related to the Update of the District Plan

ANTICIPATED SPENDING: Regular Business

Personnel			
Wages: Executive Director		55,650	
Wages: Outreach/Admin. Assist.		32,760	
Payroll expenses		9,640	
Health Insurance Allowance: Exec. Director		4,000	
Health Insurance: Outreach/Admin. Assist.		11,700	
Volunteers		0	
	<i>Subtotal</i>	113,750	
Supplies			
Supplies: Office-related		50	
Supplies: Kitchen, bath, cleaning		25	
Artist Supplies*		9,000	
	<i>Subtotal</i>	9,075	
Rent and Utilities			
Rent: 567 Payne		11,400	
HVAC: Excel Energy		1,500	
Trash Removal		900	
Window Washing		200	
Snow removal		150	
	<i>Subtotal</i>	14,150	

* **Note:**
Expenses marked with an asterisk are specifically related to the Update of the District Plan

2020 BUDGET

Payne Phalen Community Council
January 28, 2020

Communications		
Telecommunications/Internet	1,500	
Constant Contact	900	
MS Office	200	
Pair Networks	250	
Equipment contract: Abacus Copy	1,300	
Equipment Repair	50	
Office Furniture/Furnishings	0	
Software	0	
<i>Subtotal</i>	4,200	
Training and Professional Development		
Board Training and Development	1,900	
Management Support/Development	125	
Staff Training/Professional Development	125	
<i>Subtotal</i>	2,150	
Insurance		
Workers Comp	710	
Liability	350	
Directors and Officers Insurance	450	
<i>Subtotal</i>	1,510	
Audit		
Audit Fees	50	
<i>Subtotal</i>	50	
Consultants: Regular Office Services		
Bookkeeping/Accounting	5,000	
Tech Support	500	
Legal Services	50	
<i>Subtotal</i>	5,550	
Consultants: District Plan Update		
Services by Community Arts Organization*	6,000	
Artist Salaries*	39,000	
Planning Services*	4,000	
Communications and Outreach Services *	3,000	
Translation Services*	4,000	
Internet/Web Services*	1,600	
Community Partners Honoraria*	4,000	
In-Kind Services*	0	
<i>Subtotal</i>	61,600	
Printing/Postage		
Printing*	250	
Postage*	250	
<i>Subtotal</i>	500	
Mileage		
Mileage	300	
<i>Subtotal</i>	300	

*** Note:**
Expenses marked with an asterisk are specifically related to the Update of the District Plan

2020 BUDGET

Payne Phalen Community Council
 January 28, 2020

Other (Parking)			
	Parking		75
	<i>Subtotal</i>		75
Other (Program Expenses)			
	Recycling Program Activities	1,000	
	Community Gardens: Water	300	
	District Plan Update Project Contingency*	3,700	
	<i>Subtotal</i>		5,000
Other (Events, Meetings, and Hosting)			
	Neighborhood Honor Roll	0	
	Annual Meeting	50	
	Events/Festivals	50	
	Food/Refreshments	0	
	Community Meals*	4,000	
	<i>Subtotal</i>		4,100
Other (Memberships)			
	Eastside Area Business Assoc. (ESABA)	180	
	MN State Horticultural Society	165	
	Payne-Arcade Business Assoc. (PABA)	100	
	Minnesota Council of Nonprofits (MCN)	100	
	American Planning Association	308	
	<i>Subtotal</i>		853
Other (Banking Fees)			
	Bremer: Account Analysis Fees	420	
	Bremer: Interest on Line of Credit	100	
	<i>Subtotal</i>		520
		SUBTOTAL	223,383
TOTAL SPENDING			223,383
<hr/>			
MONEY LEFT OVER			
	income minus expenses	0	
		SUBTOTAL	0

Seat No.	Elected	Term Length	Term Expires	Officers	First Name	Last Name
1	2019	3 yrs.	2022		Ikram	Ali
2	2019	3 yrs.	2022	Treasurer	Janey	Atchison
3	2019	3 yrs.	2022	President	Athena	Hollins
4	2019	3 yrs.	2022	At-Large	Seanne	Thomas
5	2019	3 yrs.	2022		Vacant	
6	2019	3 yrs.	2022	Vice President	John	Thompson
7	2019	1 yr.	2020		Patricia	Enstad
8	2018	2 yrs.	2020		Stuart	Knappmiller
9	2017	3 yrs.	2020	Secretary	Rebecca	Nelson
10	2017	3 yrs.	2020	At-Large	Lynette	Harris
11	2018	2 yrs.	2020		Crystal	Norcross
12	2018	3 yrs.	2021		Britt	Kringle
13	2018	3 yrs.	2021		Wintana	Melekin
14	2018	3 yrs.	2021		Krishna	Natarajan
15	2018	3 yrs.	2021		Eric	Saathoff
16	2018	3 yrs.	2021		Vacant	
17	2018	3 yrs.	2021		Bill	Zajicek

Payne Phalen District 5 Planning Council
Board Report
Jan-Dec 2019

	Annual Budget	Amt Spent YTD	Current Month Amt	Over/Under Budget
Income				
Community Engagement	136,334.00	136,334.00	19,754.29	0.00
Innovation Equity Funds (2018)	6,049.00	6,042.47		6.53
Innovation Equity Funds (2019)	6,049.00			6,049.00
Other Income		7,373.51		
Total Income		149,749.98	19,754.29	0.00
Expense				
Wages	84,200.00	90,599.92	7,016.66	(6,399.92)
Payroll Expenses	7500.00	13,219.61	770.78	(5,719.61)
Benefits	11040.00	12,008.02	974.38	(968.02)
Workers Compensation	750.00			750.00
Legal Fees	300.00			300.00
Accounting/Fees	6300.00	4,400.00	0.00	1,900.00
Insurance Costs	750.00	1,482.00		(732.00)
Food/Refreshments	560.00	538.24	523.25	21.76
Mileage/Parking	360.00	515.85	515.85	(155.85)
Bank charges/Line of Credit Interest	1400.00	1,636.52	48.54	(236.52)
Membership/Training	1645.00	1,890.00	316.00	(245.00)
Office Furniture	1000.00	3,255.61	2,613.10	(2,255.61)
Annual meeting expenses	300.00	187.00		113.00
Maintenance/Repairs	1450.00	413.50		1,036.50
Laptop/Computer	1500.00	1639.94		(139.94)
Supplies	1125.00	4,191.31	2,336.42	(3,066.31)
Repairs	4500.00	1,850.00		2,650.00
Equipment Contract/Abacus	1200.00	1,200.00		0.00
Rent/Utilities	15150.00	16,656.81	1,524.45	(1,506.81)
Communications (Telephone/Net)	900.00	840.00	70.00	60.00
Communications (MS Office/Pair Networks)	450.00	15.75		434.25
Printing/Postage	850.00	68.52	22.00	781.48
Community Gardening expenses	275.00	254.31		20.69
Event Festivals	300.00			300.00
Neighborhood Honor Roll	120.00			120.00
Easel	100.00			100.00
Consultant Services	10341.00	1,900.00	1,900.00	8,441.00
Communications/Software		1,241.80	1,241.80	
Payments to Line of Credit	1200.00			1,200.00
Total Expense	155,566.00	160,004.71	19,873.23	(3,196.91)
Net Income		(10,254.73)	(118.94)	

Payne Phalen District 5 Planning Council

Balance Sheet

01/20/20

As of December 31, 2019

Accrual Basis

	<u>Dec 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1-1000 · Checking-Bremer	13,049.49
1-1200 · Savings	75,000.00
1-1202 · Collateral Savings - Bremer	308.95
Total Checking/Savings	<u>88,358.44</u>
Other Current Assets	
1-2100 · Grants Receivable	
1-2116 · GR-City Equity Funds	833.00
1-2101 · GR-City of St. Paul	
1-2101a · GR-Community Engagement	10,401.80
1-2101c · GR-COPP	7,699.00
Total 1-2101 · GR-City of St. Paul	<u>18,100.80</u>
Total 1-2100 · Grants Receivable	18,933.80
1-2200 · Prepaid Expenses	
1-2205 · Prepaid Insurance	838.81
1-2200 · Prepaid Expenses - Other	289.05
Total 1-2200 · Prepaid Expenses	<u>1,127.86</u>
Total Other Current Assets	<u>20,061.66</u>
Total Current Assets	108,420.10
Fixed Assets	
1-3000 · Equipment	
1-3002 · Original Cost	11,954.14
1-3003 · Accumulated Depreciation	-11,954.14
Total 1-3000 · Equipment	<u>0.00</u>
Total Fixed Assets	0.00
Other Assets	
1-2300 · Security Deposit - Office Lease	950.00
Total Other Assets	<u>950.00</u>
TOTAL ASSETS	<u><u>109,370.10</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	12,617.50
Total Accounts Payable	<u>12,617.50</u>
Other Current Liabilities	
2-1100 · Payroll Liabilities-Other	
MN Income Tax	326.90
Federal Unemployment (940)	306.92
MN Unemployment Taxes	136.45
Federal Taxes (941/944)	1,462.46
2-1100 · Payroll Liabilities-Other - Other	511.92
Total 2-1100 · Payroll Liabilities-Other	<u>2,744.65</u>
Total Other Current Liabilities	<u>2,744.65</u>
Total Current Liabilities	15,362.15

Payne Phalen District 5 Planning Council
Balance Sheet
As of December 31, 2019

	<u>Dec 31, 19</u>
Long Term Liabilities	
2900 · Line of Credit	7,000.00
Total Long Term Liabilities	<u>7,000.00</u>
Total Liabilities	22,362.15
Equity	
3800 · Unrestricted Net Assets	
3802 · Other Unrestricted Net Assets	38,244.88
Total 3800 · Unrestricted Net Assets	38,244.88
3900 · Retained Earnings	-15,982.20
Net Income	<u>64,745.27</u>
Total Equity	<u>87,007.95</u>
TOTAL LIABILITIES & EQUITY	<u><u>109,370.10</u></u>

Payne Phalen District 5 Planning Council

Profit & Loss

January through December 2019

01/20/20

Accrual Basis

	Jan - Dec 19
Ordinary Income/Expense	
Income	
4-1000 · Grant Income	
4-1100 · City of St. Paul	
4-1103 · Community Engagement	136,334.00
4-1116 · COPP (Ward 5)	2,119.00
	<hr/>
Total 4-1100 · City of St. Paul	138,453.00
4-1601 · Innovations Fund Equity 2018	6,041.87
	<hr/>
Total 4-1000 · Grant Income	144,494.87
4-2000 · Other Income	
4-2007 · Interest Earned	0.25
4-2008 · Donation	1,565.40
4-2999 · Misc. Income	556.35
4-2000 · Other Income - Other	320.00
	<hr/>
Total 4-2000 · Other Income	2,442.00
4999 · Uncategorized income	2,813.11
	<hr/>
Total Income	149,749.98
Expense	
6-1000 · Payroll	
6-1001 · Wages	
6-1002 · Wages-Exec. Dir.	52,999.92
6-1005 · Wages-Cmty Vol & Outreach Asst	31,200.00
6-1007 · Wages-Project Outreach	6,400.00
	<hr/>
Total 6-1001 · Wages	90,599.92
6-1020 · Payroll Expenses	13,219.61
6-1030 · Benefits	12,008.02
	<hr/>
Total 6-1000 · Payroll	115,827.55
6-2000 · Administration/Program Support	
Consultant	1,900.00
6-2001 · Accounting/Fees	4,400.00
6-2002 · Insurance Costs	
6-2002a · Liability Insurance	322.00
6-2002b · Directors & Officers Insurance	1,160.00
	<hr/>
Total 6-2002 · Insurance Costs	1,482.00
6-2067 · Misc. Administrative	
6-2017 · Maintenance/Repairs	413.50
6-2015 · Interest Expense	1,416.02
6-2018 · Dues and Subscription	498.00
6-2020 · Office Expense	4,137.33
6-2019 · Travel Expense	96.00
6-2004 · Assn. Membership Fees	1,392.00
6-2006 · Food/Refreshments	538.24
6-2007 · Mileage	515.85
6-2010 · Bank charges	220.50
6-2013 · Annual meeting expenses	187.00
	<hr/>
Total 6-2067 · Misc. Administrative	9,414.44
6-2051 · Supples	3,024.56
6-2052 · Equipment	6,096.04
6-2053 · Rent/Utilities	16,656.81
6-2054 · Communications (Telephone/Net)	840.00

6:43 AM
01/20/20
Accrual Basis

Payne Phalen District 5 Planning Council
Profit & Loss
January through December 2019

	<u>Jan - Dec 19</u>
6-2058 · Printing/Postage	
6-2055 · Postage	109.00
Total 6-2058 · Printing/Postage	<u>109.00</u>
Total 6-2000 · Administration/Program Support	43,922.85
6-3000 · Program/Project Expenses	254.31
Total Expense	<u>160,004.71</u>
Net Ordinary Income	<u>-10,254.73</u>
Net Income	<u><u>-10,254.73</u></u>



Payne-Phalen

COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

Draft Minutes of the Community Meeting

Tuesday, October 22nd, 2019 6:30 p.m.

Arlington Hills Community Center, 1200 Payne Avenue, St. Paul (Payne and Maryland Avenues)

Board Directors: Bill Zajicek, Chris Schweitzer, Crystal Norcross, Rebecca Nelson, Britt Kringle, Athena Hollins, Lynnette Harris, Ikram Ali, Patricia Enstad, Eric Saathoff, Stuart Knappmiller, Janey Atchison, Seanne Thomas, John Thompson, Krishna Natarajan

Community Participants & Guests: Ray B., Don L., Regina R., Joann E., Kathy S., Frank A. (Ramsey Co Public Works), Melanie K. (Lower Phalen Creek Project), and 3 additional residents

Staff: Executive Director Jack Byers, Administrative Assistant Robin Horkey

Welcome: Introductions and Review of the Agenda

Presentations and Discussion:

1. Update to the Payne-Phalen District Plan:

Tonight: Identifying and starting to work through a planning issue:

Looking into how the Rush Line Bus Rapid Transit (BRT) and Lower Phalen Creek Project could potentially co-exist in the Phalen Boulevard Corridor

Presenters:

-Jack Byers, PPCC Executive Director

-Melanie Kleiss, Lower Phalen Creek Project

-Frank Alarcon, Planning Specialist II, Ramsey County Public Works – Multi-Modal Planning

Discussion facilitators: Picked from a hat: Eric, Seanne, and Janey

Encouraged to bring our own unique talents to the board and from the community. How to build on these to be more effective all together. As this is a collective endeavor.

Split into three different groups both Board members and community members to discuss Phalen Creek and the Rush Line.

Daylighting of Phalen Creek. Specific engagement with the community & the Capitol Region Watershed District and the Ramsey-Washington Metro Watershed District gave funding for the daylighting project. Restoring the natural ecology and wildlife habitat was the strongest factor.

Please keep in mind the redevelopment of the area between Earl and Arcade just north of Phalen Blvd for the creek when we do our Community plan.

Rush line – connecting Downtown St Paul to Downtown White Bear Lake. Using all Electric fleet. Construction won't begin until 2024. Coordination with the Earl St, Arcade St/ Neid St to help with the Phalen Creek daylighting.

Board Deliberation, Votes, and Reports

1. Licenses and City Entitlements:

Reviewed at the October Executive Committee meeting, no action needed

-lot split: 981 Mendota

-Demolition:1042 Sims Avenue

-License Renewal: Checks R Us, 942 Payne Ave

-Malt, off-sale: Shu Karen Grocery, 1097 Payne Ave

-Wine, On-sale/Malt, On-Sale: Café Lilla, 1110 Payne Ave

Eric makes motion to give letter of support to Café Lilla for wine sales, based on owner's previous experience, Krishna seconds, motion passes.

2. Approval of Minutes: Board Minutes for August & September Meetings. Eric motions to approve both, Britt seconds, motion passes

3. Financial Report: (Janey Atchison, Treasurer) Janey reports not to be worried total assets do match the total liabilities. Bill asks about retained earnings on deductions and what that is. Janey will find out. Chris asks about independent audit, bylaws require audit every three years. Bill states that this needs to be changed in the bylaws or we should probably get it done. Independent audit will cost around \$3000. There has been some deep scrutiny in the previous years, so finances have been looked at closely.

4. Update: Arcade Street Working Group (Eric Saathoff, Chair) No update

5. Update: Board Retreat (Athena Hollins and Jack Byers) Jack is looking into this, may have this at the Dec Meeting, still looking into this as it is a little expensive.(Cost, timing & scope) Might have at beginning of the meeting and social event at the end of the meeting. Jack emphasizes that if we do this, we need to have attendance for this. Another date for the Dec meeting?

6. Community Events and Activities

-Harvest Parade and East Side Community Festival:

Thank you Rebecca, Athena, Janey, and Stuart

-Ward 6 Candidate forum:

October 23rd, 7-8:30 pm, Arlington Hills Community Center, 1200 Payne Ave

-East Side Housing Community Conversation:

Tuesday, Nov 12th; East Side Freedom Library. TPT will be filming along with the filmmakers of Jim Crow of the North. This film will be led by the youth. Seanne would like to see an East Side working group come out of this around the issue of housing.

-Give to the Max Day:

Thursday Nov 14th – all day, any time, any amount! Always needed, always appreciated!

-Maryland Ave 4 to 3 Lane Conversion Trial Open House:

Tuesday Nov 19th, Arlington Hills Community Center 1200 Payne Ave

-Metro Transit Network Next Community Conversation on transit access Tuesday Nov 26th, Arlington Hills Community Center, 1200 Payne Ave. *Volunteers needed!* We have received a grant to do this! In concordance with our monthly meeting

-Railroad Island meeting will be held on Nov, 24th.

-Trunk or Treat event on October 31st at Hope Community Academy in the parking lot.

-Trunk or Treat on Monday Oct 28th at the YMCA. Lions Club Donut trailer will be there.

Adjournment of the Public Meeting

7:45PM

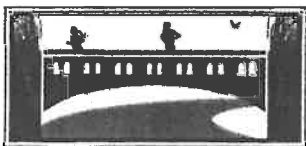
Immediately following the Community Meeting, the Board of Directors will hold a Closed Door Session to discuss Board matters. This Portion of the meeting is closed to the public.

Adjournment of the Closed Door session

8:00 PM

- ***Next meeting:*** November 26th, 2019 at the Arlington Hills Community Center, 1200 Payne Avenue

For Your Information



Payne-Phalen

COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

January 14, 2020

VIA EMAIL

Fay Simer, Pedestrian Safety Advocate
City of Saint, Department of Public Works
25 West 4th Street, 1400 CHA
St. Paul, MN 55102

RE: St. Paul Pedestrian Plan, draft dated November 11, 2018

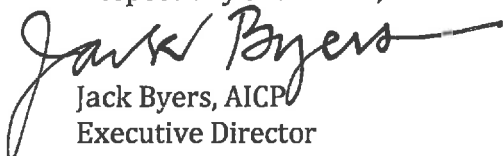
Dear Fay:

I am writing to you on behalf of the Payne-Phalen Community Council (PPCC) to express the very strong support of our organization for the City's application to the Minnesota Department of Transportation's Safe Routes to School Engineering Study program. Pedestrian safety on Arcade Street (MN Highway 61) has been a high order concern for residents and businesses in the neighborhood for many years. As you know, with that concern in mind, last year PPCC convened an ad-hoc committee that has been working specifically on this issue. We look forward to working with colleagues from MnDOT and the City in the coming year.

We very strongly support the opportunity to evaluate the possibilities for safer crossings on Arcade between York Street and Maryland Avenue East, particularly because of the many students walking to and from three schools in this corridor - John A. Johnson, Phalen Lake, and Farnsworth Upper. We look forward to working with the City and MnDOT to evaluate options that could be presented to and discussed with MnDOT as they finalize plans for the upcoming repaving work along Arcade/MN Highway 61.

Thank you in advance for your work on this project. We look forward to working with you and others on this very important project. Please feel free to contact me if you have any questions or require further clarification.

Respectfully submitted,


Jack Byers, AICP
Executive Director

cc. Bill Dermody, Principal Planner, St. Paul Planning and Economic Development Department
Athena Hollins, President, Payne-Phalen Community Council
Board Members of the Payne-Phalen Community Council



Payne-Phalen

COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

December 9, 2019

VIA EMAIL

Rachel Broughton, P.E., Project Manager
Ramsey County Public Works
1425 Paul Kirkwold Drive
Arden Hills, MN 55112

Re: Maryland Avenue Lane Conversion Trial

Dear Rachel:

I am writing to you on behalf of the Board of Directors of the Payne-Phalen Community Council. The Board of Directors met in regular session on Tuesday, November 26, 2019 at the Arlington Hills Community Center. During the Board Deliberations portion of the meeting, there was an update about the County's recent public meeting related to the Maryland Avenue Lane Conversion Trial project. As you may know, several folks from PPCC attended that meeting and we relayed to the others what we heard in the County's presentation on that evening. A short conversation about the project followed and the PPCC Board took a formal vote on the matter.

The Payne-Phalen Community Council Board of Directors voted to support Ramsey County's permanent conversion of Maryland Avenue from four lanes to three lanes. As part of that motion and approval, the Board strongly recommends that Ramsey County officials include additional design improvements along this stretch of Maryland Avenue that will facilitate not only the safe movement of motorized vehicles, but for the safe use of the corridor and movement through and across the corridor by *pedestrians and bicyclists* as well. In addition, as part of that motion and approval, the Board respectfully requests that after Ramsey County Public Works works through the design for the final, permanent configuration, that the full design concept is brought to a future meeting and presentation before the Board so that the public and the Board can review and weigh in on that design before the project goes out to bid.

More specifically, the Board recommends that the design for all permanent improvements include enhancements that will encourage safe pedestrian movement east-west *along*

Rachel Broughton P.E., Project Manager
Ramsey County Public Works
December 9, 2019
Page Two

Maryland Avenue as well as safe pedestrian movement north-south *across* Maryland Avenue. Such improvements should include consideration for incorporation of pedestrian bump-outs (for east and west pedestrian crossings at all corners of residential cross streets), additional signalized crosswalks, painted pedestrian crosswalks, countdown timers, improved signage and striping, pedestrian lighting, and the installation of landscaped medians with mountable curbs (to discourage drivers from using the left turn lanes as a passing lane and also to beautify and enhance the neighborhood too). Particular note was made that other parts of Ramsey County (including many places in St. Paul) have such pedestrian and landscape median features and that there is no reason why such things would not be seriously considered for incorporation into this corridor as well.

Thank you, Rachel - to you and your colleagues - for your hard work on this important project so far. And thank you in advance for taking the position of the Payne-Phalen Community Council into full consideration as the design of the permanent configuration proceeds. We look forward to seeing the proposed design for these improvements in the coming months. Please contact me at your earliest convenience to coordinate a date and time for a presentation before our Board in the new year. Finally, please feel free to contact me if you have any questions or require further clarification.

Sincerely,



Jack Byers
Executive Director

cc. Commissioner Trista Matas Castillo
Commissioner Jim McDonough
Amy Brendmoen, City Council President
Kathy Lantry, St. Paul Public Works
Ethan Osten, Aide to Ramsey County Commissioner Trista Matas Castillo, District 3
Joanne Ellis, Assistant to Ramsey County Commissioner Jim McDonough, District 6
Hwa Jeong Kim, Ward 5 Office
Fay Simer, St. Paul Public Works
Bill Dermody, St. Paul Planning and Economic Development
Athena Hollins, Board President
PPCC Board of Directors

Robin Horkey

From: Jack Byers
Sent: Monday, December 23, 2019 11:29 AM
To: Robin Horkey
Subject: FW: For January Board packets---Maryland Avenue Lane Conversion Trial - PPCC Action and Recommendations to Ramsey County

From: Broughton, Rachel M <Rachel.Broughton@CO.RAMSEY.MN.US>
Sent: Thursday, December 19, 2019 3:35 PM
To: Jack Byers <JackB@paynephaleen.org>
Subject: RE: Maryland Avenue Lane Conversion Trial - PPCC Action and Recommendations to Ramsey County

Hi Jack,

Thanks for the letter, I have shared it with my higher ups. We are currently working on the final design and when we have an approved construction plan/ layout I can send it to you, post it on the project website, and am able to come to a board meeting to present it.

I wanted to let you know that in order to get this project designed, bid, and constructed next construction season the scope will be small. Right now we are doing a thin bituminous mill and overlay (micro surfacing), putting down a more permanent paint, and constructing a concrete median refuge at Desoto St. The items requested in your letter would take more time to develop and coordinate than there is available.

There is still an opportunity for these items though. We had originally had a turn lane project programed at Edgerton which was halted last year in favor of this 4 to 3 trial. The underlying pavement is still in poor condition and the signals at Edgerton are still nearing the end of their lifespan. We will be programing another project to address those items in an upcoming year. It should be identified in our next Transportation Improvement Program report which identifies project up to 5 years away.

We can still discuss corridor improvements at an upcoming board meeting. I'd suggest inviting someone from the City of St. Paul since they will play a major decision making role in a lot of these items like pedestrian lighting and art installation.

Thanks,

Rachel Broughton, P.E.
Project Manager
Ramsey County Public Works
1425 Paul Kirkwold Drive
Arden Hills, MN 55112

Rachel.Broughton@co.ramsey.mn.us
(651) 266-7140

From: Jack Byers <JackB@paynephaleen.org>
Sent: Tuesday, December 10, 2019 3:20 PM
To: Broughton, Rachel M <Rachel.Broughton@CO.RAMSEY.MN.US>

Cc: Matascastillo, Trista Louise <trista.matascastillo@CO.RAMSEY.MN.US>; McDonough, Jim <Jim.McDonough@CO.RAMSEY.MN.US>; Brendmoen, Amy <amy.brendmoen@ci.stpaul.mn.us>; Lantry, Kathy (CI-StPaul) <kathv.lantry@ci.stpaul.mn.us>; Osten, Ethan <Ethan.Osten@CO.RAMSEY.MN.US>; Ellis, Joann <Joann.Ellis@CO.RAMSEY.MN.US>; Kim, Hwa Jeong (CI-StPaul) <Hwa.Jeong.Kim@ci.stpaul.mn.us>; Simer, Fay (CI-StPaul) <Fav.Simer@ci.stpaul.mn.us>; bill.dermodv@ci.stpaul.mn.us; Athena Hollins <ahollins@mnbars.org>
Subject: Maryland Avenue Lane Conversion Trial - PPCC Action and Recommendations to Ramsey County

External message alert: This message originated from outside the Ramsey County email system. Use caution when clicking hyperlinks, downloading pictures or opening attachments.

Good Afternoon Rachel,

I am writing to you on behalf of the Board of Directors of the Payne-Phalen Community Council concerning the Maryland Avenue Lane Conversion Trial. Please see the attached letter that communicates the approved action and recommendations of PPCC regarding this project. We appreciate you including this letter in the packet of materials for upcoming presentations on this project as it is reviewed by the County Board. Thank you for the opportunity to comment and for taking the position of the Payne-Phalen Community Council into full consideration as you work toward a final design for this important project.

Please feel free to contact me if you have any questions or require further clarification.

Thanks Rachel,
Jack

Jack Byers
Executive Director

Payne Phalen Community Council
567 Payne Ave, Saint Paul, MN 55130
651-774-5234
jackbyers@paynephalen.org



CITY OF SAINT PAUL
Mayor Melvin Carter

Civil Division
400 City Hall
15 West Kellogg Blvd.
Saint Paul, Minnesota 55102

Telephone: 651 266-8710
Facsimile: 651 298-5619

December 9, 2019

NOTICE OF INTENT TO SUSPEND LICENSES

Hometown Enterprises LLC
d/b/a Payne (Less) Coin Laundry
890 Payne Avenue
Saint Paul, MN 55130

RE: Laundry/Dry-cleaning Plant license held by Hometown Enterprises LLC d/b/a Payne (Less) Coin Laundry for the City of Saint Paul
License ID #: 20170004198

Dear Licensee:

The Department of Safety and Inspections ("Department") will recommend suspension of the Laundry/Dry-cleaning Plant license held by Hometown Enterprises LLC ("Licensee") for the premises known as Payne (Less) Coin Laundry for the City of Saint Paul.

The Department asserts the following facts along with attachments herein constitute proof of a violation of Saint Paul Legislative Code §310.05 (m) (8) by a preponderance of the evidence.

On November 5, 2019, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections indicating your Parking lot license fees were now delinquent.

You were told to pay the delinquent license and late fees by November 26, 2019 or adverse action would be taken. As of today, we have not heard from you.

You have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, December 23, 2019**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Consent Agenda for approval of the proposed remedy.
2. You can pay the delinquent Laundry/Dry-Cleaning Plant license and late fees. **If this is your choice, you need to contact the Department of Safety and Inspections (651) 266-8989 to determine the total amount due.** You may then send the payment and information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, December 23, 2019**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent Laundry/Dry-Cleaning license and late fees will be considered a waiver of the hearing to which you are entitled.

3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing by **Monday, December 23, 2019**. The matter will then be scheduled before the City Council to determine whether to suspend your Laundry/Dry-Cleaning license. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to complete and return the attached REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, December 23, 2019**.

If you have not contacted me by Monday, December 23, 2019, I will assume that you do not contest the suspension of your Laundry/Dry-cleaning Plant license. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact Shawn McDonald, my Legal Assistant at (651) 266-8729.

Sincerely,



Therese Skarda
Assistant City Attorney
License No. 0240989

Cc: Sweetland LLC, 977 Payne Avenue, Saint Paul, MN 55130-3901
Jack Byers, Executive Director, Payne Phalen Community Council, 567 Payne Avenue, Saint Paul, MN 55130
Jacob Gateman, Owner, 3801 Stinson Blvd, Saint Anthony, MN 55421

Attachments: November 5, 2019 letter with attached Renewal Invoice
STAMP Ownership/Zoning Information
LIEP Customer Transaction Detail Report
REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL
Saint Paul Legislative Code § 310.05 (m)

STATE OF MINNESOTA)
) ss.

AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY)

Shawn McDonald, being first duly sworn, deposes and says that on the 9th day of December, he served the attached **NOTICE OF INTENT TO SUSPEND LICENSE** and a correct copy thereof in an envelope addressed as follows:

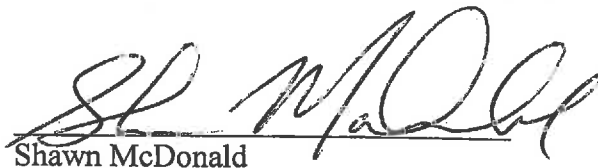
Hometown Enterprises LLC
d/b/a Payne (Less) Coin Laundry
890 Payne Avenue
Saint Paul, MN 55130

Sweetland LLC
977 Payne Avenue
Saint Paul, MN 55130-3901

Jack Byers, Executive Director
Payne Phalen Community Council
567 Payne Avenue
Saint Paul, MN 55130

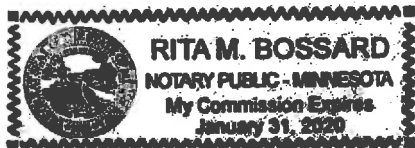
Jacob Gateman, Owner
3801 Stinson Blvd
Saint Anthony, MN 55421

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.


Shawn McDonald

Subscribed and sworn to before me
This 9th day of December 2019


Notary Public





Please RSVP to JOIN US with 3 or more volunteers to help *Launch our Decade of Action!*

Environmental Commissions Gathering for Ramsey & Anoka County Cities –

Thursday February 13, 6:30 pm to 8:30 pm at

Ramsey County Library - Roseville 2180 Hamline Ave N, Roseville, MN 55113

Brainstorm ways our city environmental commissions can work together and with Ramsey & Anoka Counties to achieve our city's energy, climate and resilience goals!

Please RSVP <https://feb13environmentalcommissionsramseyanokaco.eventbrite.com>



Who should attend?

Commission Volunteers, Student Leaders and volunteers working to start environmental commissions

Agenda

6:00 p.m. **Student Commissioners, High School Environmental Club leaders** (pre event gathering)

6:30 p.m. **Updates from Cities** on their 2020 Environmental Commission work plans & on new resources from

- **Ramsey County** – organics recycling, energy & resilience, active living, food & nutrition
- **Met Council** – will give cities their community-wide GHG emissions data in June with annual updates

7:00 p.m. **Small Group Conversations** – brainstorm ways our commissions work together to meet our city's energy, climate & resilience goals by sharing sample ordinances, implementing projects and advancing state policy solutions (1) **Clean Energy** (2) **Efficient Buildings** (3) **Transportation** (4) **Resilience**

8:00 p.m. **Report outs from the Small Groups and Planning Our Next Steps**

8:30 p.m. **Networking** – new environmental commission volunteers can meet experienced volunteers

*Plan to bring a team of 3 or more from your city. Please bring your own water bottle. **Please RSVP for you and your team at <https://feb13environmentalcommissionsramseyanokaco.eventbrite.com>***

Co-Hosted by Ramsey County and the Alliance for Sustainability



**Alliance for
Sustainability**

Ecologically sound,
economically viable,
socially just and humane

For questions contact:

Sean Gosiewski, Executive Director,
Alliance for Sustainability
612-250-0389 | Sean@afors.org

Resilient Cities and Communities Coalition – We are cities and communities collaborating to achieve (and live) a resilient future by (1) Innovating Solutions, (2) Collaborating for Impact, (3) Engaging Community Stakeholders, (4) Shaping Public Policy, (5) Modeling Resilience to catalyze change

www.allianceforsustainability.com/resilientcities

Metro Transit bets big on the appeal of rapid buses to boost ridership

Metro's strategy to attract riders is to add six faster lines. And 2020 is the year to snare funding.

By [Janet Moore](#) Star Tribune

December 24, 2019 — 11:27am

Every year, fewer and fewer people take a public bus to work, school or social events in the Twin Cities.

The persistent decline is due to many reasons, including road construction that prompts delays, cheap gas prices that coax car-owners to drive and a pernicious shortage of bus drivers that could result in trips being pared, affecting the overall system's reliability. Bus ridership was down more than 5% through November compared with the same period last year, and declined 8% between 2016 and 2018.

But Metro Transit has a strategy to stem the slump and attract riders back to the bus: expanding bus-rapid transit (BRT). And 2020 will be an important year to plan and secure funding for a half-dozen new BRT lines that promise smoother, better service in years to come.

"The higher quality of the service, the more people will be interested in taking the bus," said Yingling Fan, a professor of regional planning at the University of Minnesota's Humphrey School of Public Affairs.

Metro Transit is betting big on expanding arterial BRT, with six more lines in the works. Rapid buses arrive every 10 minutes during peak hours and, though they operate in traffic, have signal priority at intersections. Passengers pay before boarding so there are no frantic searches for fares as the bus idles. Stations are heated and feature real-time schedule information. It's a light-rail type of experience, but built for a fraction of the cost.

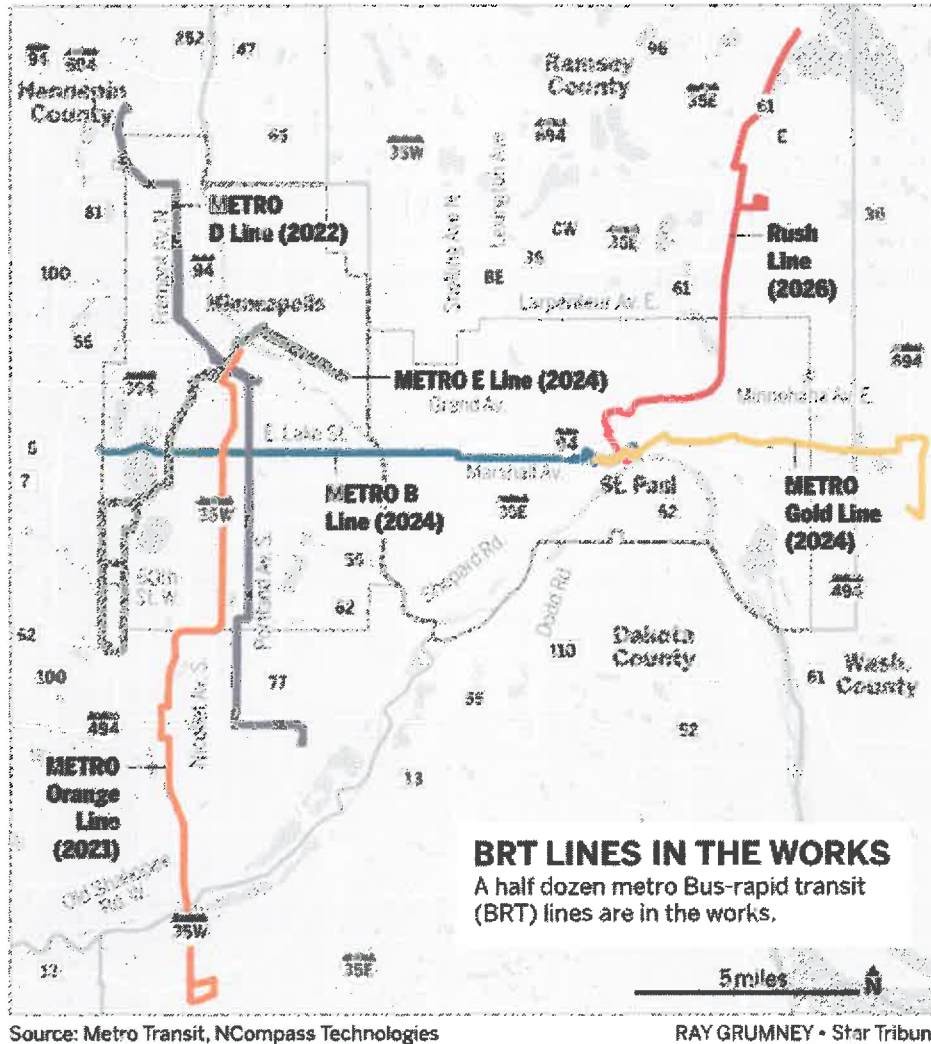
The metro's first rapid bus, the A line, debuted in 2016, connecting the Blue Line's 46th Street light-rail station in Minneapolis to Rosedale mall. Ridership along the Snelling Avenue corridor increased by a third during the \$27 million A line's first year and has continued to creep up.

Enter the C line, which began [rapid bus service](#) in June along the Route 19 corridor from downtown Minneapolis to the Brooklyn Center Transit Center, mostly along Penn Avenue. The service features several electric buses — a first for Metro Transit. Within five months of beginning service, the C line surpassed 1 million rides.

"With all those speed and reliability improvements, we've now proven twice over this is a way to grow ridership and increase the value that transit provides for these communities," said Charles Carlson, Metro Transit's director of bus rapid transit projects.

The success of both the A and C lines has attracted attention from other transit agencies nationwide as they face similar declines in bus ridership.

“It’s become a model based partly on the success we’ve had, [and] what we’ve learned from others,” Carlson said.



But the growing rapid bus program could stall if at least \$20 million in funding is not secured in 2020 for the D line, the next project in the pipeline. The Metropolitan Council, which oversees Metro Transit, will again ask Gov. Tim Walz to include \$50 million in his bonding request next year for the program, after failing to secure funds the past two years.

The \$75 million [D line](#) would connect the Brooklyn Center Transit Center to the Mall of America through north, south and downtown Minneapolis — now the Route 5 corridor, the busiest in the state.

Whether the Met Council is able to lock in funding at the Capitol will affect the planned B line, as well. That [line](#) would follow the Route 21 corridor along Lake Street in Minneapolis and Marshall Avenue eventually to downtown St. Paul — now the slowest and second-busiest route in the Metro Transit system. If funded, it could begin service in 2023.

The fifth rapid bus line, [the E line](#), could connect Dinkytown in Minneapolis to Uptown and on to Southdale Center in Edina in 2024. Funding for that line hasn't been secured, either.

“Having stable funding is really critical to progressing bus service in the region,” said Metro Transit General Manager Wes Kooistra.

However, there are a few bright spots for bus service expansion in the metro. Three true BRT projects — which would operate largely in dedicated lanes — are expected to make meaningful progress in 2020.

Construction has already begun on the \$150 million [Orange Line BRT](#) connecting Minneapolis to Burnsville along Interstate 35W and serving major employers Best Buy, HealthPartners, Wells Fargo and Toro. A \$74 million federal grant was awarded to the Orange Line earlier this year to help fuel construction, and service is expected to begin in 2021.

And a key environmental assessment was completed this year for the [Gold Line BRT](#), connecting Woodbury to Union Depot in downtown St. Paul. The \$461 million [project](#) will likely move into the engineering phase next year, with passenger service beginning in 2024.

Ramsey County continues to work on the [Rush Line](#), a BRT line between Union Depot and White Bear Lake. Public engagement will continue next year, with an environmental study expected to be published in the fourth quarter. The 14-mile project, estimated to cost between \$420 million and \$475 million, is expected to begin service in 2026.

Transportation reporter **Janet Moore** covers trains, planes, automobiles, buses, bikes and pedestrians. Moore has been with the Star Tribune for 21 years, previously covering business news, including the retail, medical device and commercial real estate industries.

janet.moore@startribune.com 612-673-7752

<http://www.startribune.com/metro-transit-bets-big-on-the-appeal-of-rapid-buses-to-boost-ridership/566451092/>

Housing First: A Community Conversation
Presented by KMOJ + TPT



TWIN
CITIES
PBS

Tuesday February 4, 2020 | 5:30 – 8 pm

Cora McCorvey Health & Wellness Center | Minneapolis

**Join KMOJ and Twin Cities PBS for food and a panel discussion with Q&A.
Housing First will explore rental rights and responsibilities
so our community can thrive.**

Space is limited. Please register by Feb 1 to reserve your spot!
tpt.org/events or
kmojfm.com

Rental prices are rising. Housing can be tough to find.
Learn where you can find help.
Understand the roles of tenants and landlords.
Protect your family. Help our community.



Panel:

Joey Dobson; Staff Attorney, Mid-Minnesota Legal Aid
Jeremiah Ellison; Mpls. City Council Member Ward 5
Dr. Brittany Lewis; Researcher, Center for Urban and
Regional Affairs

Tracey Scott; MPH Executive Director

Host: Freddie Bell, General Manager and KMOJ Broadcasters

TIME:

5:30 Light refreshments

6:30 - 8:00 Panel with Q&A

LOCATION: Cora McCorvey Health & Wellness Center; 1015 N 4th Ave, Minneapolis, MN 55405

Parking: Lot in back and side streets; Glenwood bus stop



**Space is limited. Please reserve
your spot @ TPT.org/events or
KMOJfm.com by Feb. 1**



KMOJ FUNDING

**Questions? contact Katie Carpenter
kcarpenter@tpt.org, 651.229.1194**