



Payne-Phalen

DISTRICT FIVE PLANNING COUNCIL

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Payne Phalen District Five Board of Directors Meeting Draft Minutes

Tuesday, February 23, 2016 – 6:30 p.m.

Arlington Hills Community Center, 1200 Payne Avenue, St. Paul (Payne and Maryland Avenues)

Board Directors Present:

Eric Foster, President	P	Roger Allmendinger	P	Danette Allrich-Osano	P
Rich Bold	P	Spencer Cardinal	A	Annie Davidson	P
Richard Finch Jr.	A	Marque Garczynski	P	Britt Graupner	P
Nick Hayen	P	Tong Her	A	Felipe Illescas	A
Al Oertwig	P	Regina Rippel	P	Dan Rodriguez	L
Eric Saathoff	P	Keith Schmalzbauer	P	David Syers	P
Maychy Vu	P	Garrett Zaffke	A	Bill Zajicek	P

P= Present, L= Late, A= Absent, E = Excused Absence,

Community Participants & Guests: Alice Messer (St. Paul Parks & Rec), Linda Mealey-Lohmann (Minnesota China Friendship Garden Society), John Vaughn (ESNDC)
Staff: Leslie McMurray, Executive Director

Call to Order by President Eric Foster at 6:35 PM.

China Garden Update (Bill, Linda, and Alice)

- Located on public land, but funded by private funders.
- \$7.5 mill. 3 phases to development.
- Lots of outreach still necessary. Very conceptual right now.
- Images are being taken to legislature now for fundraising purposes.
- Relationship between MN and China since 1988.
- 3/3/16 planned community meeting to get feedback on concepts at 6:30 pm Phalen Rec Center
- Discussion
 1. Disability access?
 2. Water flow to deal with stagnant water?
 3. Looking to address relationship between Hmong community and Chinese community.
 4. Who was part of the initial meetings? First meetings held in 2011 in Parks and Rec. In Nov 2014 D5 sent notice out of meeting to the PPEC and used constant contact list. 25-30 people showed up.
 5. What is the outreach to the Hmong community for the 3/3 meeting? Outreach to Hmong radio, newspapers, and have a separate meeting at Hmong Village.
 6. LM raised issues related to terms used to describe ethnic groups.

President's Report (Eric Foster)

- Proposed process for board review of policy updates. Eric F. proposed handling for personnel policy/job descriptions and social media ad hoc policy committee (Britt, Danette, Al).

- Nominations committee meeting has not happened yet. Solicitation will come out soon for meeting times for members. Plan to I.D. candidates and recruit nominees. Regina recommended a handout to provide to potential recruits. Will come through the committee.
- Changes to bylaws
 1. 21 members. Change meeting date/time to correct time of month. Regina proposes changes to generalize section 4 on page 2. Audit = every 3 years in current document. Bill – propose bylaw calls for review of financial policies once a year by the finance committee with approval from the board. Annie – change name of organization to Payne Phalen community council? David – why is updated version 2/11/16? Last changes made 4/26/15 but the document wasn't changed until 2/11/16?
 2. Plan is to consider changes to bylaws for annual meeting again at March meeting.
- MN Humanities Commission – A 2015 similar proposal from MN Humanities Center is being re-submitted in 2016. A letter of support was requested. AI recommends we send the letter in support. David Second. Eric S. discussion – other organizations in our neighborhood applying for this in our neighborhood? John Vaughn is going in for STAR funds on two items. Bill Z will apply the China Garden. Letter needed by 3/23. Bill requested Leslie obtain information on what the Humanities Commission is doing on the Eastside. Motion carried by unanimous vote.

ESNDC Presentation (John Vaughn)

- D5 will be working with ESNDC more since program and planning is ramping up. AI and Regina will be cycling off ESNDC board.
- Shared findings from CURA review of CIB and STAR funding (handout). Handout on vitality fund research (Mahoney ask John to do the research). Community members can speak out to Mahoney as they see fit. Eric F. noted potential opportunity for Eastside to impact upcoming mayoral election.
- LM discussed leveraging relationships between organizations to effect change.

Community Plan Process – Board approval (Leslie)

- Leslie discussed motion for community planning process to collect feedback in a structured way. Discussed involvement of each committee and utilize community experts too (watershed example). Next step is to move to discussions with PED. This is a flexible phased plan for completing the update to the Community Plan that will be endorsed by the City and attached to the Comprehensive Plan (City and Met Council).
- Motion by Bill to move to approve community plan process. David seconds.
- Discussion: David requested list of milestone schedule to include in motion. Bill considered friendly amendment and accepted it. Regina requested writing to be “tied down better” to clarify. Confusion over what the work plan v. the community plan. Leslie clarified. The motion is to adopt the phased plan for the Community Plan process as it appears in the workplan submitted in previous months.
- Motion passed unanimously with friendly amendment. Community Plan process will begin.

Website (Leslie)

- Site has been a focus of work. Expected to go live in a week. Some technical issues and delays with contractor, etc.
- Requested general feedback on what content should be included for site.
- Discussion: Board requested access to a test site before it goes live. First time board saw the new site. Discussed issues related to static v. dynamic content on the website. The site will be easy to maintain once it is live.

Finance agenda approved unanimously.

Consent agenda approved unanimously (sans December minutes, which were approved in January).

Meeting adjourned Minutes submitted by A. Davidson, Board Secretary