

PAYNE PHALEN DISTRICT FIVE PLANNING COUNCIL

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Community Planning & Economic Development Committee (CPED)
Tuesday, October 4, 2011 6:30 PM
722 Payne Avenue – Eastern District Police Station
Chair: David Syers

DRAFT MINUTES

CPED Members Present: Chair David Syers, Al Oertwig, Ryan Kapaun, Regina Rippel, Ted Hecht, Buzz Wilson, Cheryl Peterson,

Excused Absence: Virginia Rybin **Absence:** Ed Davis

Community Guests: Jimmy Gerding, Dawn Goldschmitz (ESNDC), Mike Nelson (Twin Cities Habitat for Humanity), Brian Tourtelotte (St. Paul Parks and Recreation).

The Chair, David Syers called the meeting to order and introduced the Committee and community guests.

Agenda Approved:

Ryan Kapaun moved to approve the Agenda. Regina Ripple seconded the motion. Agenda approved by vote.

CPED Minutes Approved

The draft minutes were reviewed with the following discussion points raised by CPED members:

- Committee members proposed that minutes shall generally record community input on issues without attribution. Minutes will record motions and the sentiments in discussion of motions leading to vote or Committee action.
 - CPED minutes shall avoid comments that can be construed as personal criticism unless this is essential to a CPED Committee action or motion.
 - An example was cited where an individual name appeared. That statement was excised and all personal attributions were excised.
 - Written guidelines that clarify future minute-taking may be helpful across the organization.
- Motion to approve the minutes with edits. Seconded. The motion passed unanimously.

The CPED Chair noted appreciation for the work of volunteers who undertake recording CPED minutes with detail and accuracy even in difficult meetings such as the previous meeting where many people were in attendance and where the acoustics were less than ideal.

Committee Roster Needs Update: The Executive Director reported that Ms. Rybin had an excused absence and that she had issued a clear request. Ms. Rybin wanted it known that she had excluded Sheldon Schwartz from the list of CPED attendees in the minutes - based upon her having only limited information about the current CPED roster. The Executive Director noted that a formal roster for CPED should be finalized at this time. This task rests with the

Committee. Board members annually declare their committee assignments and that a formal roster has not yet been formally fixed in the current activity year. Typically all District Five Committee and Board rosters are refreshed annually after the new board members have a few months to “test drive” a committee and make a decision. Al Oertwig noted that the Board had formally appointed the non-Board members to the CPED Committee – but that it is time for all Board members to declare their committee assignments. David Syers affirmed this need and urged CPED members to make sure that the current lists being circulated via e-mail are accurate. Members should inform him of their intention if there is a change and he noted attendance records are tracked. Any CPED changes will be noted to the Committee and Board at upcoming meetings.

Update on Payne Maryland Project

Brian Tourtelotte, Saint Paul Parks and Recreation

Mr. Tourtelotte presented updates on the Payne Maryland Project and passed out a detailed update (attached to these minutes). CPED members noted with great appreciation the proposed alterations in the building exterior design to fit in with the existing character of the neighborhood. This input came from a number of residents who attended the design presentation meeting. Changes will be brought forward for community review in November. District Five will be included in that meeting process. CPED thanked Mr. Tourtelotte for his work and presentation and he agreed to attend future CPED meetings with updates.

Community Dental - Caroline Bass, Director. Community Dental has applied for a Conditional Use Permit (CUP) to provide off-street parking that exceeds the maximum permitted for a dental clinic. 1236 Arcade St, NE corner at Hawthorne. Zoned TN2.

Ms. Bass provided some background on the business and the process to find suitable parking for clients. This business has made several attempts to develop parking options and the purchase of the Heartland lot has received strong neighborhood support. She mentioned some communication is occurring with Mr. Chu Wu who operates the funeral home on the west side of Arcade and the potential for a shared parking arrangement. The Executive Director noted that the surrounding neighbors have expressed concerns with nuisance issues in the past with this business, but that the reports of problems have diminished following several community meetings with enforcement agency staff, the business owner and District Five residents. Shared parking is a creative solution to parking density problems. CPED voted unanimous support for the CUP application and Ms. Bass was thanked for her persistence and for involving the nearby residents in planning efforts.

Twin Cities Habitat for Humanity (TCHFH) Mike Nelson seeks endorsement by CPED for TCHFH to rehab and develop two currently HRA (City of St. Paul) owned properties; 730 Jessamine and 1150 Edgerton. The CPED Committee thanked Mr. Nelson for HFH’s excellent rehab work – particularly with the house on Rose Avenue. CPED voted unanimous support for TCHFH to be given preferred developer status for these properties.

Housing Infill Design Guidelines – Review of Community Committee work

Dawn Goldschmitz, ESND spoke of the work that engaged residents from both D5 ISP areas and the ESND ISP area to work with consultants on articulating visions for Infill Housing. Durability, energy efficiency and removing structural impediments to neighbor connectedness were highlighted. CPED thanked ESND for leading the process and noted that District Five had been well-engaged in the duration of the planning. CPED moved to approve the guidelines and will apply these as future developers approach CPED seeking approval of new development projects.

COMMUNITY UPDATES, ANNOUNCEMENTS AND OTHER BUSINESS

District Five has organized a Landlord Workshop, October 10, 2011 6:00 PM, Arlington Lutheran Church, 1115 Greenbrier
The District Five Neighborhood Clean Up – October 22nd, 2011 7:30 – 12:30 - HAMM’s PARKING LOT

Meeting Adjourned. (Draft minutes by L. McMurray)